



Mid Year - 2019 ECRI Sponsors Meeting Wiesbaden, Germany.

ECRI Sponsors,

Following Rod's earlier preliminary announcement, set out below are the details for our Mid-Year - 2019 Sponsors Meeting and other Meetings which will take place in Wiesbaden, Germany.

1. Dates and Overall Schedule:

- Tuesday 4th June - ECRI Board Meeting in 'Klee',
 - Hotel Nassauer Hof, Wiesbaden (14.00 - 17.00 hrs.) (Board Members and invitees Only)
- Tuesday 4th June - Welcome Reception in
 - 'Terrace Orangerie', Hotel Nassauer Hof, Wiesbaden (18.00 - 20.00 hrs.)
- Wednesday 5th June - Day 1 Sponsors Meeting
 - 'Jawlensky', Hotel Nassauer Hof, Wiesbaden (08.00 - 17.00 hrs)
- Wednesday 5th June - Group Dinner at
 - 'Schloss Vollrads', 65375 Oestrich-Winkel, Rhinelands (19.00 - 22.30 hrs.)
- Thursday 6th June - Day 2 Sponsors Meeting
 - 'Jawlensky', Hotel Nassauer Hof, Wiesbaden (08.00 - 14.00 hrs.)
- Thursday 6th June - SIG Meeting - Development, Civil, Buildings, Power and Infrastructure in 'Chagall',
 - Hotel Nassauer Hof, Wiesbaden (14.30 – 17.30 hrs.) (Separate Invitation)
- Friday 7th June – SIG Meeting – Offshore Oil & Gas in 'Chagall',
 - Hotel Nassauer Hof Hotel, Wiesbaden (08.00 – 13.00 hrs.) (Separate Invitation) To be confirmed.

2. Venue:

All of the main Sponsor meetings will take place at:
Hotel Nassauer Hof Wiesbaden
Kaiser-Friedrich Platz 3-4
65183
Wiesbaden
Germany
Tel: + 49 6111 33 0
Website: <http://www.nassauer-hof.de/en/hotel/home.html>

The Hotel Nassauer Hof is located in the Rhine-Main region set in the heart of Wiesbaden city centre. The hotel is directly opposite the historic Wiesbaden Kurhaus and just a short walk from numerous shopping facilities, museums and theatres. Frankfurt and the international airport Frankfurt/Main are approximately 30 minutes by train or car.

3. Sponsors Meeting Details / Timings:

Welcome Reception – Tuesday 4th June 2019:

Reception with drinks and canapés / cocktail snacks will take place at the Hotel Nassauer Hof, Wiesbaden from 18.00 hrs. until 20.00 hrs. on the Terrace Orangerie located outside on the ground floor of the hotel.

4. Sponsors Meeting Day 1 Plenary Session – Wednesday 5th June 2019:

Arrival, Registration and Refreshments from 08.00 hrs. outside the Plenary Session Room 'Jawlensky'. Refreshments will be served in 'Furst von Metternich Lounge, on the same floor. The meeting will commence at 08.30 hrs. Coffee / tea breaks and lunch will be provided and the meeting will finish at 17.00 hrs. Jawlensky is located on the first floor of the hotel.

For the afternoon session, we will use a Breakout Group format using break out rooms 'Chagall, Mozart and Klee'. The allocated breakout room for each Group will be announced during the meeting and signage for the rooms will be provided.

5. Sponsors and Guests Dinner - Wednesday 5th June 2019:

This will take place at:
Schloss Vollrads
Besitz KG
65375 Oestrich-Winkel
Germany
Tel: +49 6723 66 0
Website: <https://www.schlossvollrads.com/?lang=en>



A Pre-Dinner Drinks Reception and Dinner is arranged for the evening of the 5th June at Schloss Vollrads. Pre-dinner drinks/canapés will be served from 19.00 hrs in the 'private garden'. Dinner will be served at 20.00 hrs in the 'Castle Hall'. Schloss Vollrads is 30 minutes' drive from Wiesbaden. Bus transportation will be provided by ECRI between Hotel Nassauer Hof and Schloss Vollrads. Departure times will be confirmed nearer the date. Schloss Vollrads is one of Europe's oldest wineries. Set in 80 hectares with spectacular views down to the River Rhine the vineyard produces award winning Riesling wines.

I would appreciate it if you could let me know whether you have any special dietary requirements, so that necessary catering arrangements can be made.

6. Sponsors Meeting Day 2 Plenary Session – Thursday 6th June 2019:

Arrival, Registration and Refreshments from 08.00 hrs. outside the Plenary Session Room 'Jawlensky'. Refreshments will be served in 'Furst von Metternich Lounge, on the same floor. The meeting will commence at 08.30 hrs. Coffee / tea breaks and lunch will be provided and the meeting will finish at 14.00 hrs.

7. Dress Code:

Dress code for the Welcome Reception, Meetings and Dinner is at your discretion but you all seem to be comfortable with "smart casual" or your normal business attire, whichever you prefer.

8. Hotel Accommodation and Travel / Transportation:

As with previous ECRI Sponsors Meetings, you are responsible for making your own travel and local transportation arrangements as well as selecting, booking and payment for your accommodation as well as complying with any booking / cancellation rules set by your hotel. This allows you to stay in an hotel of your choice and manage and change your own booking accordingly. You will also receive the booking confirmation direct from the hotel.

To assist you with your hotel room booking, we have negotiated concessionary rates and reserved an allocation of Superior Single occupancy rooms from Sunday 2nd June – Saturday 8th June at the Hotel Nassauer Hof, Wiesbaden as follows:

Superior Single Room – EURO 219.00 (single occupancy per room, per night, inclusive of service, VAT and buffet breakfast)

Double occupancy – addition of EURO 55.00 per night, including breakfast

Other room categories provided by the hotel:

Comfort Single Rooms – EURO 189.00 per night

Deluxe Single Rooms – EURO 259.00 per night

All rates are per room per night and also include in-room internet access. Prices are quoted in EURO's. It is important to note that the Superior Single Room allocation and negotiated rates are available for booking only until 5th May 2019, after which time any unreserved rooms from our allocation will be released back to the hotel and the then applicable rates and availability will apply.

To make a reservation please complete the attached booking form and email it to the Hotel Nassauer Hof Hotel's Reservations team:

Reservations Department e-mail address: reservation@nassauer-hof.de

Should you wish to call the hotel to discuss a reservation, please call the reservations department:

Tel: +49 (0) 611 – 133 644

Please make sure that you mention our Group Code at the time of booking/calling:

Group Keyword: 'Engineering & Construction Risk Institute Sponsors Meeting'

Alternatively, in case of difficulty, you should contact our dedicated contact at the Hotel Nassauer Hof Wiesbaden:
Fay-Selina Haas

Asst. Conference & Events Manager

HOTEL NASSAUER HOF

Kaiser-Friedrich-Platz 3-4 | 65183 Wiesbaden | Deutschland |

Tel.: +49 611 133-606 |

Fax: +49 611 133-614 |

Mail: Fay-Selina.Haas@nassauer-hof.de

9. Outline Programme:

Rod will be issuing detailed Agendas for Day 1 and Day 2 Meetings in due course and closer to the date.

10. R.S.V.P.:

To allow us to begin finalising the arrangements, would you please let me know:

1. Whether you will be able to attend the Sponsors Meetings on 5th and 6th June 2019 and whether any Company colleague will be joining you.
2. Whether you (and your Partner / Colleague, if present) will be able to attend the Welcome Reception at the Hotel Nassauer Hof on the 4th June 2019.
3. Whether you (and your Partner / Colleague, if present) will be able to attend the Sponsors Dinner at Schloss Vollrads on the 5th June 2019.

4. Whether you will be able to attend the SIG Meeting – Development, Civil, Buildings, Power and Infrastructure on the 6th June 2019 and whether any Company colleague will be joining you.
5. Whether you will be able to attend the SIG Meeting – Offshore Oil & Gas on the 7th June 2019 and whether any Company colleague will be joining you. – TO BE CONFIRMED.
6. Whether you (and your Partner / Colleague, if present) have any specific dietary requirements.

Can you please confirm your attendance or not and provide the above information by return. Please can you also let me have your cell phone number so that we can reach you in Wiesbaden if necessary.

11. Cancellation:

If, prior to attendance, you find that for whatever reason you are unable to attend, please immediately let me know because the Meeting will probably be oversubscribed, and we would want to fill your place with another attendee.

12. Pick-Up / Side Trips:

The Hotel Nassauer Hof, Wiesbaden can arrange pick-up and transfer from the airport if you wish together with City / Local side trips whilst in Germany.

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If you have any questions relating to the meeting or require further information, please let me know. We look forward to welcoming you all to our meetings in Wiesbaden in June.

Kind Regards  
Susan

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